2.0 Prioritised place risk assessment form

# 2.4 Prioritised place risk assessment form

This risk assessment has been devised to support Hardwick Preschool in maintaining the safety and well-being of all children and staff as they offer prioritised places. It acknowledges that some of those places will be for vulnerable children who already have additional. The list of examples given here is not exhaustive and should be added to with any specific considerations. Additions and amendments added to this form and a new form completed and attached to this original form as required. A separate form can be used for individual children, whole groups and specific areas if needed.

**Area/ children referred to in this risk assessment:**

**Assessment carried out by**:  **Assessment date:**

**Setting manager’s signature:**

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| **Hazard**  What are the risks you have identified? | Maintaining adequate ratios;  Working with mixed age groups in one area;  Staff shortages;  Child becomes ill;  Practitioner becomes ill;  Maintaining allergy information;  Children’s emotional well-being;  Disruption of key person system; |
| **People**  Who might be harmed? | Staff;  Children;  Students;  Volunteers;  Children with additional needs;  Staff with additional needs; |
| **Severity**  How badly could they be harmed? | Death; Major Injury (Hospital/A&E/GP treatment required);  Minor Injury or Illness (First-aid required);  Superficial Injury or Discomfort (No first-aid);  Emotional well-being |
| **Likelihood**  of harm with present controls | Very likely;  Likely;  Remote; |
| **Risk level** | High;  Medium;  Low;  Insignificant |
| **Controls**  What controls can be put in place? | Additional procedures;  Personal Protective Equipment;  Closing off unused rooms/areas in setting;  Children bringing own lunch and snacks;  Extra cleaning measures; |
| **Further action**  What needs to be changed, by whom and by what date? | Increased Supervision;  Changes to existing procedures;  Local Authority guidance;  Personal Protective Equipment;  Others as identified |
| **Likelihood**  of harm with extra controls | Very Likely;  Likely;  Remote |
| **Places offered to** | Looked after children;  Venerable children;  Special educational needs children;  Keyworker parents;  Additional needs/factors;  Mental wellbeing; |
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**If, following risk assessment and control measures, the level of risk remains high and the risk of harm remains very likely then the place should not be offered.**